

The **NYCCT Trustee Institute** will be held on Friday, September 11th - Saturday, September 12th at the Desmond Hotel, at 2:00 p.m.

The Trustee Institute will include educational sessions on :

- the vital role and responsibilities of the trustee
- state education law and community college rules and regulations
- community college budget and finance
- effective board operations and governance
- presidential searches - process and perspective
- welcome reception for new board members and newly elected student trustees

Conference and Hotel Registration

The Trustee Institute registration fee is \$350 for members & \$400 for non-members. Fee includes all session materials, reception and dinner on Friday & breakfast and lunch on Saturday. To register for the conference, please copy this section and mail or fax to: 518.443.5100. If you have any questions, please call: 518.320.1175 or 518.443.5133

The conference registration deadline is: ***September 1, 2009***

The Desmond Hotel Registration – reservations must be secured with a credit card. The room rate is \$129. per night.

To make your reservation, please call **518.869.8100** or you may log in www.desmondhotels.com

The reservation code is **11K3ZU** or **New York NYCCT**

The hotel deadline is: ***August 21, 2009***

NYCCT

Trustee Institute

Friday, September 11th - Saturday, September 12th
at the Desmond Hotel-Albany N.Y.

College: _____

Name/Title: _____

Address: _____

City: _____

State : _____ Zip: _____

Phone _____ Fax _____

Email _____

Please send registration and make checks for registration fees payable to NYCCT

New York Community College Trustees

State University Plaza-Rm N110 Albany, NY 12246 Fax: 518-443-5100